MINUTES

**Kentucky Community and Technical College System
Board of Regents
April 26, 2002**

Board Members Present:

Ms. Cynthia L. Read, Board Chair
Ms. Lorna D. Littrell, Board Vice Chair
Dr. Joseph B. Wise, III, Board Secretary
Mr. Richard A. Bean
Mr. William E. Beasley

Ms. Pamala J. Dallas
Dr. John F. Hanel
Ms. Penelope S. Logsdon
Mr. Mark A. Powell

Board Members Absent:

Mr. Jeffery P. Butler
Ms. Cynthia E. Fiorella
Mr. Henry L. Jackson

Mr. John D. Jelley, II
Ms. Martha C. Johnson

CALL TO ORDER
Board of Regents Chair Read called to order the meeting of the Kentucky Community and Technical College System Board of Regents at 9:10 a.m. (ET), April 26, 2002, in the Central Regional Postsecondary Education Center Room 514, Elizabethtown, Kentucky. She announced that the press was notified of the meeting on April 16, 2002, and that Hon. Beverly Haverstock, KCTCS General Counsel, would serve as parliamentarian.

Chair Read noted that Ms. Fiorella was recovering from surgery. She also noted that Mr. Timothy Burcham, KCTCS Vice President, was absent because his father was gravely ill.

There being a quorum present, Board business began with the approval of the minutes from the last meeting.

APPROVAL OF MINUTES
MOTION: Dr. Hanel moved that the Board of Regents approve the minutes of the February 22, 2002, meeting. Mr. Powell seconded the motion.

By unanimous consent, the minutes were approved.

ADDITIONS OR CHANGES TO THE AGENDA
By unanimous consent, an agenda item related to KCTCS President Michael B. McCall's annual performance evaluation was added to the agenda.

Also by unanimous consent, Agenda Item I-1, "Action: Revised Mission Statement for Hazard Community College," was delayed until the next meeting.

INTRODUCTION OF GUESTS

Chair Read welcomed Mr. Rick Baumgardner and Mr. Al Rider of the North Central Education Foundation. She also welcomed Mr. Ron Boone, who was representing radio stations WIEL, WKMO, and WRZI.

MEETING HOSTS

Chair Read thanked Mr. Carnie O. "Neil" Ramer, Elizabethtown Technical College Director, and his staff for ensuring that the Board's meeting logistics went smoothly. She thanked Mr. Ramer for the wonderful luncheon and the hospitality gifts. She expressed special appreciation to Ms. Cathy Riggs, Elizabethtown Technical College staff, for the superb job coordinating the meeting logistics. Chair Read also noted that Ms. Brenda Harrington, Elizabethtown Technical College Culinary Arts Director, and her staff did an excellent job with the Board's luncheon and refreshments.

Chair Read thanked Mr. James Roberts, Elizabethtown Technical College Advisory Board Chair and Elizabethtown Community College Board Chair, and his wife for their willingness to host the Board of Regents in their home. She apologized for being unable to accept their invitation due to the meeting agenda and other activities held in conjunction with the Board's meetings. Chair Read noted that this was a rare instance where the Board was unable to accept such a gracious gesture of hospitality.

COLLEGE PRESENTATION

Mr. Ramer welcomed the Board of Regents to Elizabethtown and Elizabethtown Technical College. He encouraged the Board to return in the future.

Dr. Thelma J. White, Elizabethtown Community College President, noted that she was pleased that the Board of Regents was meeting in the Elizabethtown Community and Technical College District. She thanked the Board for participating in the dedication ceremony of the Central Regional Postsecondary Education Center Building on April 25, 2002. Dr. White also thanked the Board and the System leadership for their work in achieving funding for the renovation of the college's science labs. She also highlighted recent accomplishments of the college, including its model nursing program and the many partnerships and collaborations in which the college is engaged with local and state entities.

On behalf of Western Kentucky University President Gary Ransdell, Dr. Ron Stephens, WKU Off-Campus Director, thanked the Board for the opportunity to work with KCTCS at the Central Regional Postsecondary Education Center and the postsecondary education center in Glasgow. He noted that WKU has renewed collaborations efforts in the areas of student advising; recruiting; advertising; sharing faculty, bookstores, and classroom facilities; and 2+2 programs. Dr. Stephens reported that WKU receives more transfers from Elizabethtown Community College than any other institution. He is hopeful that the transfers from Elizabethtown Technical College will increase.

Chair Read thanked Dr. Stephens and noted that one of the ways the Board of Regents measures success is by the number of students transferring to four-year colleges and their success at the receiving institution.

ACTION:
RESOLUTION
APPROVING THE
PURSUIT OF
SINGLE
ACCREDITATION
(SACS) AND
CONSOLIDATION
OF OWENSBORO
COMMUNITY
COLLEGE AND
OWENSBORO
TECHNICAL
COLLEGE

RECOMMENDATION: That the KCTCS Board of Regents adopt the proposed *Resolution Approving the Pursuit of Single Accreditation (SACS) and the Consolidation of Owensboro Community College and Owensboro Technical College* on pages 29-30 of the agenda materials.

President McCall noted that each of the 16-college districts is pursuing single accreditation. The KCTCS Board of Regents endorsed the concept of the consolidation of functions, services, and programs of Owensboro Community College and Owensboro Technical College on December 3, 1999. A Public Information Forum concerning consolidation of functions, services, and programs of Owensboro Community College and Owensboro Technical College was held in Owensboro on February 24, 2000, with the KCTCS Board of Regents in attendance. The KCTCS Board of Regents approved a Memorandum of Agreement (MOA) for the consolidation of functions, services, and programs of Owensboro Community College and Owensboro Technical College on September 16, 2000. Approval of the pursuit of single accreditation (SACS) and consolidation by the Board of Regents and by the Commission on Colleges of the Southern Association of Schools and Colleges (SACS) would establish a comprehensive community and technical college. President McCall introduced Dr. Jacqueline S. Addington, Owensboro Community College President and Owensboro Community and Technical College District CEO.

Dr. Addington noted that the consolidated college's name still needs to be worked out and that a single mission statement for the consolidated college would be presented in the future, if the Board and SACS grant approval of the proposal. Dr. Addington introduced staff in attendance who assisted with the presentation:

- Mr. Kevin Beardmore, Director of Research and Planning, Owensboro Community and Technical College District
- Mr. Nick Brake, Dean of Technical Programs, Owensboro Technical College
- Dr. Greg Labyak, Dean of Academic Affairs, Owensboro Community College
- Ms. Sarah Price, Dean of Business Affairs, Owensboro Community College

Mr. Beardmore made a PowerPoint presentation and noted the following:

- Prospectus submitted to SACS   March 2002
- Prospectus acceptance anticipated   June 2002
- SACS site visit anticipated   September 2002
- Approval of single accreditation anticipated   December 2002

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The goal of Owensboro Community College and Owensboro Technical College is to be a single institution effective January 1, 2003. Achievement of single accreditation will result in the culmination of a process the community supported prior to the *Kentucky Postsecondary Education Improvement Act of 1997* (House Bill 1). The following entities have indicated support for the consolidation and pursuit of single accreditation:

- OCC Board of Directors
- OCC Foundation Board
- OTC Advisory Board
- Owensboro Board of Commissioners
- City of Owensboro
- Owensboro/Daviess County Chamber of Commerce and Industry Inc.
- Citizens Committee on Higher Education
- Regional Alliance for Technical Skills

It was noted that all processes for the consolidated institution would be based on student needs, not campus location. The single institution will have one Board of Directors; one President and CEO; one Administrative Council comprised of the Deans, Division Chairs, and Directors; and separate faculty senates (until the faculty senates are integrated at the System level).

There will be no change in total space available as the institutions currently exist. The single institution will have three campuses for a combined total of 301,936 square feet. All of the campuses will be within the city limits of Owensboro and less than five miles apart. Allied Health programs will be brought together on the main campus (currently the Owensboro Community College campus). Human Resources also will be centralized on the main campus. The Assessment/Adult Education Center will be located on the downtown campus.

The Business Affairs division will have one Dean of Business Affairs and one Associate Dean of Business Affairs with responsibilities for the branch campuses. Information Technology, Human Resources, and Bookstore functions each will have a director. A separate budgeting and maintenance operations function will be maintained for the branch campuses. The single institution will have a total budget of approximately $17,330,800.

Student Affairs will have two deans: Dean of Enrollment Management and Dean of Students. The Dean of Enrollment Management will be responsible for Recruitment, Admissions/Records, Financial Aid, and Counseling. Student Activities and Student Conduct will be the responsibilities of the Dean of Students. Student Affairs administrative functions will be housed on the main campus; however, services will be available on all campuses. For fall 2001, the combined enrollment of

Owensboro Community College and Owensboro Technical College was 4,733, making the Owensboro Community and Technical College District the System's fourth largest in terms of enrollment.

Academic Affairs will have two deans, Dean of Academic Affairs and Dean of Technical Programs, and will offer more than 125 academic and technical programs, including the Associate of Arts, Associate of Science, Associate of Applied Science, Associate of Applied Technology, Diploma, and Certificates. The single institution will have seven academic divisions with division chairs:

- Allied Health
- Business and Information Technology
- Humanities
- Mathematics and Science
- Social Sciences and Public Services
- Manufacturing
- Construction and Transportation

A Teaching and Learning Center will be located on the main campus and will provide services to all campuses. Assessment functions will occur at the main and downtown campuses.

Other divisions and key personnel of the single institution include:

Instructional Resources will have one Director of Learning Resources and will provide library services to all campuses, with a full time staff member at the downtown branch campus.
Public Relations and Marketing will have one Director of Public Relations and Marketing. The single institution will have one website and one schedule of classes. A single set of marketing materials will be developed for the Owensboro Community and Technical College District.
Institutional Advancement will have a Director of Resource Development, an Executive Fundraiser, and one foundation board.
Workforce Development will be implemented by the Center for Community and Economic Development and the Adult Education Center.
Institutional Effectiveness will include individual annual performance evaluation, unit/division/program annual planning and evaluation, and collegewide annual planning and evaluation that result in a single strategic plan.

MOTION: Dr. Wise moved that the Board of Regents adopt the proposed *Resolution Approving the Pursuit of Single Accreditation (SACS) and the Consolidation of Owensboro Community College and Owensboro Technical College* on pages 29-30 of the agenda materials. Ms. Littrell seconded the motion.

VOTE: The motion passed unanimously.

***PRESIDENT'S
REPORT***

President McCall provided updates on the following:

- *Accreditation.* Final action on the consolidation of Hazard Community College and Hazard Technical College will be taken at the SACS June 2003 meeting. A chart listing KCTCS college projections for the pursuit of single accreditation (SACS) was distributed.
- *Enrollment Management.* Spring 2002 headcount enrollment of 57,547 increased 22.5 percent over spring 2001 and surpassed the benchmark goal of 56,798. The Council on Postsecondary Education has issued a new definition for community and technical college retention that will allow KCTCS to count all credential-seeking students, instead of the degree-seeking students only. As a result of this change in definition, KCTCS has submitted new retention goals for 2002-06 that will align the System with CPE's 2020 retention goal of 75 percent for KCTCS.
- *International Partnerships.* KCTCS has joined "The Vietnam Community College Network" along with Texas Tech University and Mohawk Valley Community College. In the last decade, Vietnam's postsecondary education system has undergone vast reform efforts. The Network will provide guidance and assistance in the way of the American postsecondary education system.
- *West Virginia/Kentucky Online Partnership Agreement.* KCTCS, CPE, and the West Virginia Higher Education Policy Commission (HEPC) have drafted an innovative online partnership agreement under which KCTCS online courses will be delivered to participating West Virginia colleges beginning fall 2002. An official signing of the online partnership agreement is anticipated in May 2002.
- *Phi Theta Kappa Honors.* KCTCS employees and students were recognized among the best in the nation at the April 4-6, 2002, Phi Theta Kappa International Convention in Nashville. Phi Theta Kappa, the international honor society for two-year colleges, rewards students for academic excellence and focuses on leadership, service, fellowship, and scholarship. KCTCS colleges won 15 awards; the most the System had won before was four.
- *District Leadership Update.* Dr. Barbara M. Veazey has been appointed the president of Paducah Community College and the chief executive officer of the West Kentucky Community and Technical College District effective May 1, 2002.
- *ACT Centers Grand Opening.* On April 15, 2002, KCTCS and ACT Inc. hosted a press conference at the System Office to announce and celebrate the grand opening of the ACT Centers at Central Kentucky Technical College, Jefferson Community College, Bowling Green Technical College, Northern Kentucky Technical College, and the virtual center at the System Office in Lexington.
- *Publications Award.* The capabilities brochure, the primary brochure of the Changing Lives series, won a first place "gold award" in the National Admissions Marketing Report contest. The KCTCS brochure will now be included in their yearbook as a best practice.

- *Land Gift to Northern Kentucky Community and Technical College District.* Mr. Bill Butler, CEO of the Corporex Family of Companies, donated 6.4 acres of property valued at $495,000 to the Northern Kentucky Community and Technical College District. The donated land is adjacent to the recently purchased property on Mount Zion Road in Boone County, where the new campus will be located.

The April 26, 2002, President's Report is attached in its entirety.

CHAIR'S REPORT   Chair Read reported that several members of the KCTCS Board of Regents participated, along with Governor Paul E. Patton and President McCall, in the dedication ceremony of the Central Regional Postsecondary Education Center in Elizabethtown on April 25, 2002. She noted that the Board of Regents also participated in the KCTCS All Academic Team Student Achievement Dinner held the evening of April 25, 2002.

Chair Read announced the new Student Regents-Elect for the community and technical colleges. Ms. Ida N. Tompkins from Madisonville Community College will represent the community college students. Ms. Laura R. Gay from Laurel Technical College will represent the technical colleges. Their one-year terms begin July 1, 2002.

Chair Read announced that President McCall was formally elected by his peers to the American Association of Community Colleges (AACC) Board of Directors at the 82nd annual conference held April 20-23, 2002. President McCall also made four presentations at the convention, including one on the *RSVP Model* and another on the major gifts campaign.

Chair Read expressed appreciation for Dr. Gordon Davies, Council on Postsecondary Education President, and for the friendship and support he has given to KCTCS. She reported that she recently attended the CPE's Board Chair and Vice Chair Retreat. At the retreat, she interacted with Kentucky's other postsecondary education institutions' board chairs and discussed presidential searches and postsecondary education reform. At the retreat, CPE leadership reiterated commitment to achieving the goals set forth in the *Kentucky Postsecondary Education Improvement Act of 1997.*

Chair Read reported that Meridian Communications, a Lexington-based national marketing firm, has completed the design for the KCTCS major gifts campaign, including the development of the campaign theme and logo that will be used by the System Office, the 16-college districts, and the colleges. The next KCTCS Foundation Board meeting will be April 30, 2002.

Chair Read thanked Mr. Bean, President McCall, and KCTCS Vice President Ken Walker for coordinating the Board's Budget Workshop held April 25, 2002. The workshop highlighted issues particular to community and technical colleges that should be kept in mind while reviewing financial reports as well as changes that will occur with new federal reporting requirements.

EXECUTIVE COMMITTEE REPORT	Executive Committee Vice Chair Littrell presented the committee's report to the Board of Regents.

ACTION: REVISIONS TO THE KCTCS BOARD OF REGENTS BYLAWS SECTION TEN: COMMITTEES

RECOMMENDATION: That the KCTCS Board of Regents approve the revisions to the *KCTCS Board of Regents Bylaws Section 10: Committees* on pages 42-44 of the agenda materials for implementation July 1, 2002.

MOTION: On behalf of the Executive Committee, Ms. Littrell moved that the KCTCS Board of Regents approve the revisions to the *KCTCS Board of Regents Bylaws Section 10: Committees* on pages 42-44 of the agenda materials for implementation July 1, 2002.

Changes to the Board's committee structure require a change in the *KCTCS Board of Regents Bylaws.* The bylaws may be amended or new provisions added by two thirds (2/3) of the cast votes of a quorum of the Board, provided that the suggested change first has been introduced at a preceding regular or special meeting of the Board.

Based upon Board discussion that began at a November 2001 Board of Regents Retreat, proposed revisions were presented as an information item at the February 22, 2002, Board meeting. The proposed revisions requested by the Board at the February meeting include:

- Moving the capital fund development responsibilities from the Executive Committee to the Finance, Administration, and Technology Committee and substituting "Human Resources" for "Administration" in the Committee title.
- Distributing the non-accountability responsibilities assigned to the Efficiency, Effectiveness, and Accountability Committee among the remaining three standing committees. The EEA Committee will be a committee of the whole that will meet at least annually to discuss the System's accountability issues.
- Affirming the full Board's role in strategic planning.

The proposed changes maintain the Board's commitment to creating and maintaining the highest level of quality, public accountability, and institutional effectiveness at KCTCS. Chair Read noted that the EEA Committee will meet annually in a workshop format beginning in October 2002. She asked that members let Ms. Johnson or her know of topics of interest. Chair Read also indicated that training for the committees receiving additional responsibilities will occur before the October 3, 2002, committee meetings.

VOTE: The motion passed unanimously.

INFORMATION: PROPOSED REVISIONS TO THE KCTCS BOARD OF REGENTS BYLAWS SECTION 8.2: MATTERS ON WHICH MEMBERS MAY VOTE

Ms. Littrell noted that this agenda item was in reference to a December 21, 2001, Commonwealth Office of the Attorney General Opinion (Ky. OAG 01-8, 2001 WL 1712690 (Ky.A.G.)) that relates to Section 8.2 of the *KCTCS Board of Regents Bylaws*, which specifies matters on which members may vote.

In the Opinion, the OAG states that the boards of regents of Kentucky's other postsecondary education institutions have adopted a narrow interpretation of the term "faculty compensation" as used in KRS 164.289. To that extent, the other postsecondary education boards prohibit the faculty and staff regents from voting on individual compensation issues but not questions of group compensation. The OAG Opinion states, "This interpretation is consistent with language KRS 164.289 because the term 'faculty compensation' is not specifically defined by the statute." It is the opinion of the OAG that

> the Board of Regents of the Kentucky Community and Technical College System should adopt a narrow interpretation of the term 'faculty compensation' in KRS 164.289. Under that interpretation, the faculty and staff members of the KCTCS Board of Regents should be permitted to vote on the compensation of groups of faculty and staff as a whole, but not questions of individual compensation for themselves or other employees of the postsecondary institutions.

Ms. Littrell called attention to a document that was in the regents' folders that replaces page 46 of the agenda materials. The document incorporated the Executive Committee's request that the proposed bylaw change be modified to allow elected faculty and staff representatives to the Board voting privileges for compensation matters related to the KCTCS President:

> **8.2 Matters on which Members may Vote.** All members of the Board may vote on all matters coming before the Board for consideration, except that, pursuant to KRS 164.289, the two (2) members representing faculty shall not vote on <u>individual</u> faculty compensation matters. Accordingly, the two members representing non-teaching personnel/staff shall not vote on <u>individual</u> non-teaching personnel/ staff compensation matters <u>excluding compensation for the KCTCS President.</u>

Revised *KCTCS Board of Regents Bylaws* will be presented as an action item at the June 28, 2002, Board meeting for implementation beginning July 1, 2002. Chair Read noted that during the interim, Bylaw 8.2 would be suspended for items related to group compensation.

INFORMATION: KCTCS STRATEGIC PLAN 2002-05

Ms. Littrell noted that feedback from faculty, staff, and students is being collected related to the six revised goals. A final strategic plan will be presented as an action item at the Board's June 28, 2002, meeting.

INFORMATION: BOARD MEETING CALENDAR FOR 2003	Ms. Littrell noted that at the February 2002 Board of Regents meeting, Board members discussed the option of having four regular meetings per year instead of five. In the past, the Board's meeting dates in September have consistently fallen within days of the statewide postsecondary education Trusteeship Conference. Quarterly meetings would assist with eliminating the conflict that exists with the annual Trusteeship Conference, while fulfilling the mandate established for the Board in the *Kentucky Revised Statutes.* The statutes mandate that the Board meet quarterly. A quarterly meeting schedule would not impede consolidation and single accreditation pursuits. Additionally, Section 4 of the *KCTCS Board of Regents Bylaws* allows for special meetings as needed.

Ms. Littrell encouraged Board members to review their calendars and let KCTCS staff know of any conflicts with the proposed 2003 regular meeting dates, which avoid all national or religious holidays. The Board will approve 2003 meeting dates at its June 28, 2002, meeting.

UPDATE: FINAL REPORT ON THE 2002 LEGISLATIVE SESSION	Ms. Littrell reported that President McCall reviewed the status of various legislation of interest to KCTCS at the Executive Committee meeting. The amended version of House Bill 135 (proposed housekeeping amendments to statutes governing KCTCS) passed the House of Representatives by a vote of 93-0. The companion bill, Senate Bill 165, passed the Senate 33-0. However, neither bill was enacted during the regular session.

PRESIDENT'S ANNUAL EVALUATION	Ms. Littrell noted that as requested during his 2001 annual performance evaluation, President McCall presented the Executive Committee with definitions, objectives, and measures for his annual leadership focus: *C.A.R.E. (Collaboration … Accreditation … Retention … Effectiveness …).* She called attention to the document distributed to the members entitled "C.A.R.E. 2002 Objectives" and noted that the document incorporated the Executive Committee's discussion from the previous day. President McCall noted that a document detailing the outcomes of the *C.A.R.E.* measures will be given to the Board at the end of the year, and the Systemwide annual report will be presented in January.

MOTION: On behalf of the Executive Committee, Ms. Littrell moved that the definitions, objectives, and measures presented in the document entitled "C.A.R.E. 2002 Objectives" for use in President McCall's annual 2002 job review and compensation review be approved.

The Board of Regents recessed at 10:20 a.m. (ET) to allow members an opportunity to review the *C.A.R.E. 2002 Objectives.* The Board reconvened at 10:40 a.m. (ET).

VOTE: The motion that the definitions, objectives, and measures presented in the document entitled "C.A.R.E. 2002 Objectives" for use in President McCall's annual 2002 job review and compensation review passed unanimously.

ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE REPORT

Academic Affairs and Curriculum Committee Chair Hanel presented the committee's report to the Board of Regents.

RATIFICATION OF NEW CREDIT CERTIFICATE PROGRAMS

RECOMMENDATION: That the Board of Regents ratify the approval of the new credit certificate programs on pages 64-65 of the agenda materials.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board of Regents ratify the approval of the new credit certificate programs on pages 64-65 of the agenda materials.

Most of the 51 certificates under consideration are embedded in another program. Some are the result of "rolling over" an existing curriculum to a new integrated curriculum with multiple exit points. All certificate programs included on the list are applicable toward at least one degree program; additional resources are not required for their implementation. They meet all KCTCS program approval policies and procedures, the *KCTCS Policy on Collaborative Program Development*, the *KCTCS Policy on Inter-Branch Transfer of Credit*, and all applicable Council on Postsecondary Education policies and procedures.

VOTE: The motion passed unanimously.

ACTION: NEW PROGRAM APPROVAL

RECOMMENDATION: That the Board of Regents approve the following new degree programs:

- Associate in Applied Science in Interdisciplinary Early Childhood Education as well as the embedded diploma for Ashland Community College to be implemented in fall 2002.
- Associate in Applied Science in Industrial and Engineering Technology with Electrical, Computer-Aided Design, Manufacturing, Computer Maintenance, Industrial Maintenance, and Apprenticeship Studies specializations for Bowling Green Technical College to be implemented in fall 2002.
- Associate in Applied Science in Information Technology with options in Computer Programming, Database Administration, Electronic Commerce, Information System Support, Network Administration, and Web Development and Administration for Hopkinsville Community College to be implemented in fall 2002.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

Dr. Hanel noted that each proposed program is designed to meet workforce needs in Kentucky and is consistent with the respective college's mission.

AAS in Interdisciplinary Early Childhood Education, Ashland Community College

The proposed AAS and embedded diploma in Interdisciplinary Early Childhood Education for Ashland Community College will assist the early childhood service providers to comply with recent changes in Kentucky law that require early childhood service providers to employ certified employees. A community-based survey of local industry demonstrated community need for the Interdisciplinary Early Childhood Education program; 90 percent of the employers surveyed indicated a strong need for graduates of the proposed program. Over a 12-month period, it is estimated that 86 graduates would be needed. The proposed AAS program is based on the approved KCTCS curriculum and consists of 66-67 credit hours. Additional resources will not be required to implement this AAS degree program, which will be funded using grants for the first three years. After the third year, the college plans to fund the program through reallocation of existing resources. According to the *1997-2002 Kentucky Plan for Equal Opportunities in Postsecondary Education*, Ashland Community College has automatic eligibility to offer programs.

AAS in Industrial and Engineering Technology, Bowling Green Technical College

Dr. Hanel noted that the proposed AAS in Industrial and Engineering Technology with Electrical, Computer-Aided Design, Manufacturing, Computer Maintenance, Industrial Maintenance, and Apprenticeship Studies specializations for Bowling Green Technical College is based on the approved KCTCS curriculum and consists of 69-72 credit hours instead of the 75-77 listed in the agenda materials and the catalog. The discrepancy was due to a counting error and not course changes. The proposed program is uniquely designed and serves as an umbrella for six specializations. It is likely that the program will attract students from more than 50 counties; it epitomizes teaching transferable skills. Additional resources will not be required to implement this AAS degree program, which builds upon existing certificate and diploma programs. According to the *1997-2002 Kentucky Plan for Equal Opportunities in Postsecondary Education*, Bowling Green Technical College has automatic eligibility to offer programs.

AAS in Information Technology, Hopkinsville Community College

The proposed AAS in Information Technology with options in Computer Programming, Database Administration, Electronic Commerce, Information System Support, Network Administration, and Web Development and Administration for Hopkinsville Community College will be part of a model Information Technology program that is recognized nationally and funded over the next two years with National Science Foundation grants. With approval of the program at Hopkinsville Community College, only one district (Bluegrass) will lack the program. The proposed AAS program is based on the approved KCTCS curriculum and consists of 68-71 credit hours. Additional resources will not be required to implement this AAS degree program. According to the *1997-2002 Kentucky Plan for Equal Opportunities in Postsecondary Education*, Hopkinsville Community College has automatic eligibility to offer programs.

ACTION: KCTCS COLLEGES' CANDIDATES FOR CREDENTIALS

RECOMMENDATIONS:

- That the Board of Regents approve the technical colleges' candidates on pages 81-207 of the agenda materials for degrees and diplomas and ratify certificates with the credentials (degrees, diplomas, and certificates) to be awarded to the candidates upon certification that the requirements have been satisfactorily completed.
- That the Board of Regents approve the awarding of degrees and diplomas and ratify certificates to community college candidates on pages 81-207 of the agenda materials who have met all requirements for programs approved by the Board of Regents, with the credentials to be awarded to the candidates upon certification that the requirements have been satisfactorily completed.
- That the Board of Regents approve the awarding of associate degrees to community college candidates on pages 81-207 of the agenda materials who have met all requirements for programs approved by the University of Kentucky Board of Trustees, with the degrees to be awarded to the candidates by UK upon certification that degree requirements have been satisfactorily completed.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendations.

Dr. Hanel congratulated Student Regent Butler for applying for a KCTCS Associate in Science degree with an emphasis in Life and Natural Science. Mr. Butler is a student at Southeast Community College. Dr. Hanel reported that for April 2002, the Board was considering ratification or approval of 6,030 credentials. Of that number, 1,819 are certificates, and 1,383 are diplomas. The number of KCTCS degrees is 1,978; the number for KCTCS/UK degrees is 850. For April 2002, the percentage of students applying for KCTCS credentials versus KCTCS/UK credentials equals 69.9 percent. The percentage for April 2001 was 36.3 percent. In April 2000, the technical colleges had 15 students applying for degrees. This year, 2002, the technical colleges' list of candidates for degrees totals 560, composed of 428 Associate in Applied Science and 132 Associate in Applied Technology degrees.

KRS 164.350 (1) (e) specifies that the Board of Regents may "grant diplomas and confer degrees upon the recommendation of the president and faculty." The Memorandum of Understanding, effective September 15, 1998, between the Kentucky Community and Technical College System and the University of Kentucky specifies that community college students who were officially enrolled on or before June 30, 1999, in associate degree programs approved by the UK Board of Trustees and who complete the associate degree program on or before June 30, 2004, shall have their degrees conferred by the UK Board of Trustees. The KCTCS Board of Regents shall award the degrees for all other students enrolled in community college programs.

VOTE: The motion passed unanimously.

INFORMATION: REVISED KCTCS CODE OF STUDENT CONDUCT HANDBOOK	Dr. Hanel noted that the *KCTCS Code of Student Conduct* is proposed to replace the *Community College Code of Student Conduct* and the *Technical College Code of Student Conduct* approved by the KCTCS Board of Regents September 16, 1998. A joint committee of community college and technical college academic and student affairs deans was formed in fall 2000 to develop an integrated *Code*. The proposed *Code* is intended for implementation in fall 2002 for KCTCS colleges. Article II, "Academic Policies and Procedures," of the *KCTCS Code of Student Conduct* is under review by the faculty senate councils. The *KCTCS Code of Student Conduct* and accompanying revised *KCTCS Board of Regents Policy 6.1: KCTCS Code of Student Conduct* will be presented for action at the June 28, 2002, Board of Regents meeting.
FINANCE, ADMINISTRATION, AND TECHNOLOGY COMMITTEE REPORT	Finance, Administration, and Technology Committee Chair Bean presented the committee's report to the Board. Mr. Bean reported that the Committee lacked a quorum at its April 25, 2002, meeting and took no action on agenda items.
RATIFICATION OF PERSONNEL ACTIONS	RECOMMENDATION: That the Board of Regents ratify the personnel actions on pages 221-228 of the agenda materials.

Mr. Bean noted that the open positions were advertised and followed equal opportunity guidelines for nondiscriminatory hiring practices. He also reported one additional district level appointment at Paducah Community College in the West Kentucky Community and Technical College District:

> Veazey, Barbara. Appointed president of Paducah Community College and chief executive officer of the West Kentucky Community and Technical College District, effective 5/01/02.

Future personnel actions will omit volunteer staff appointments. The volunteers will be covered under the System's insurance and will still be tracked by the System Office.

MOTION: Mr. Bean moved that the Board of Regents ratify the personnel actions on pages 221-228 of the agenda materials with the addition of Dr. Veazey's appointment as president of Paducah Community College and chief executive officer of the West Kentucky Community and Technical College District. Mr. Beasley seconded the motion.

VOTE: The motion passed unanimously.

INFORMATION: 2002-04 BIENNIAL BUDGET *AND* *ACTION: 2002-03 BUDGET DEVELOPMENT GUIDELINES*	Mr. Bean noted that since the 2002 General Assembly did not approve a budget for the 2002-04 biennium in the regular session, Governor Patton called a special session to deal with the budget. Once the General Assembly approves a budget, a special meeting of the KCTCS Board of Regents may be called to approve budget development guidelines for staff's use in developing the System's 2002-03 annual budget. He also noted that the Finance, Administration, and Technology Committee is committed to enhancing the KCTCS employee compensation.

UPDATE: KCTCS QUARTERLY FINANCIAL REPORT

Mr. Bean noted that the budget covering the period January 1 to March 31, 2002, is being implemented as expected. Current fund revenues for the third quarter of fiscal year 2001-02 total $342 million, 83 percent of the budgeted revenue and appropriated funds. Current fund expenditures and contingency through the third quarter total $303 million, 74 percent of the expenditures budgeted for the year.

The third quarter report also reflects implementation of the $3.3 million budget reduction, which is being funded primarily with contingency funds. To the extent possible, colleges' contingency reserves were reduced by the amount necessary to absorb the budget cut while ensuring that each contingency reserve remains at a minimum of 0.5 percent of each college's public funds base. Originally, colleges were required to have contingency reserves of at least 1.5 percent of their public funds base.

UPDATE: INFORMATION TECHNOLOGY

Mr. Bean noted that KCTCS Information Technology is presently in transition from operating its own production environment to having those services provided by Crestone International with transition being complete by May 2002.

Several major development projects have begun and are moving forward, including: the implementation project for the Internet-based version of the KCTCS administrative systems (PeopleSoft 8.0), a campus portal, and a project to include Continuing Education (non-credit) data and processing in the KCTCS Student System. Concurrently, an access and security project will result in a single-sign-on point of access for all KCTCS systems; access for all KCTCS self-service systems for faculty, staff, and students; and increased security throughout the system. System staff are leading the statewide efforts to establish a new statewide network that will be funded by the Council on Postsecondary Education. The new network will facilitate video streaming and research.

NEXT REGULAR MEETING

Chair Read announced that the next Board of Regents meeting would be June 28, 2002, at Rowan Technical College, Morehead, Kentucky. The annual CPE Trusteeship Conference will be September 22-23, 2002. In order to avoid a meeting conflict with the Trusteeship Conference, the Board's meeting scheduled for September 27 has been moved to October 4, 2002, and will be hosted by Prestonsburg Community College.

EXECUTIVE SESSION	MOTION: Mr. Bean moved that the Board of Regents go into executive session pursuant to KRS 61.810 (1) (c), "Proposed or Pending Litigation." Ms. Dallas seconded the motion.
	VOTE: The motion passed unanimously, and the Board went into executive session at 10:55 a.m. (ET).
OPEN SESSION	The Board reconvened in open session at 11:24 a.m. (ET). Chair Read reported that the Board discussed proposed or pending litigation and that there was no action to bring before the Board as a result of the executive session.
ADJOURNMENT	MOTION: Mr. Powell moved that the Board of Regents adjourn. Dr. Hanel seconded the motion.
	VOTE: The motion passed unanimously, and the meeting adjourned at 11:25 a.m. (ET).

6/28/02

Date Approved by the
KCTCS Board of Regents

SIGNED COPY ON FILE

Cynthia L. Read, Chair
KCTCS Board of Regents

SIGNED COPY ON FILE

Joseph B. Wise, III, Secretary
KCTCS Board of Regents

SIGNED COPY ON FILE

Michael B. McCall, Ed.D.
KCTCS President

KCTCS Board of Regents

Meeting Guests – April 26, 2002

President's Cabinet

Dr. Michael B. McCall, President
Dr. Keith W. Bird
Dr. Candace S. Gosnell
Ms. Beverly H. Haverstock
Mr. Jon S. Hesseldenz
Ms. Beth R. Hilliard
Dr. Anthony L. Newberry
Mr. J. Kenneth Walker

System Office Staff

Mr. Bryan Armstrong
Ms. Billie Hardin
Dr. Joan Lucas

Community & Technical College Districts

Elizabethtown
Mr. Carnie O. Ramer
Ms. Cathy Riggs
Dr. Thelma J. White

Hopkinsville
Dr. Bonnie Rogers

Maysville
Mr. Jamie Brown

Owensboro
Dr. Jacqueline S. Addington
Mr. Kevin Beardmore
Mr. Nick Brake
Dr. Greg Labyak
Ms. Sarah Price

Somerset
Dr. Jo Marshall
Ms. Ann Zwick

Other Guests

Mr. Rick Baumgardner, North Central Education Foundation (NCEF)
Mr. Ron Boone, Radio Stations WIEL, WKMO, WRZI
Dr. Ron Stephens, Western Kentucky University
Mr. Robert Tye, TFSA-AFT
Mr. Charles Vice, KEA
Mr. Al Rider, NCEF

DRAFT

President's Report

KCTCS
Kentucky Community & Technical College System
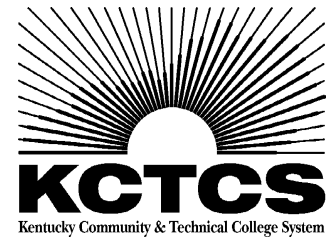
Board of Regents Meeting
April 26, 2002

Elizabethtown Technical College
Elizabethtown, Kentucky

C.A.R.E.   *Collaboration... Accreditation...Retention... Efficiency*

Accreditation Update

The Kentucky River Community and Technical College District hosted a SACS site visit on March 18-20, 2002, in regard to the substantive change proposal for the pursuit of single accreditation and consolidation of Hazard Community College and Hazard Technical College. Final action on the consolidation of the two colleges will be taken at the SACS June 2003 meeting.

Ashland Technical College and Rowan Technical College have been reaffirmed by the Council on Occupational Education (COE).

Attached are the KCTCS college projections for the pursuit of single accreditation (SACS). (See attached.)

Council on Postsecondary Education Meeting Update

At the March 25, 2002, meeting, Dr. McCall was asked to participate in the special agenda presentation entitled *Preparing Kentuckians for the Knowledge-Based Economy.* The presentation included descriptions of KCTCS's work with high schools, employers, and four-year colleges. Mr. Steve Kali, American Woodmark Corporation, Quality Manager and Mr. Jim Hart, Autoliv North America, Plant Manager, also participated in the discussion of their partnerships with KCTCS.

Other agenda items included updates on legislation of interest to postsecondary education including the status of the 2002-04 Biennial Budget (HB 507), the *Key Indicators of Progress toward Postsecondary Reform in Kentucky* which reflect significant progress toward meeting the goals for several of the five questions that frame the *2020 Vision for Postsecondary Education* (see attached: March 2002 Progress Report), and a New Program Report which indicates that of the 52 new programs initiated since spring 2000, 30 are KCTCS programs.

EDUCATION PAYS

CPE action items of interest to KCTCS include:

- **Approval** of the Enrollment and Retention Goals for 2002-06 - (see **Enrollment Management** below).
- **Approval** of the Enrollment and Retention Program Guidelines – as required by the 2002-04 Biennial Budget Bill, even though no funds are provided.
- **Approval** of the Program Productivity reports for KCTCS and Lexington Community College, which indicate the community colleges have 29 of 132 programs offered with fewer than 12 degrees per year granted.   Of the KCTCS programs, five will be closed, 18 will be altered, and six will be retained because they provide other valuable services to the college. Technical colleges were exempt from this review because they have no degree programs more than four years old.

Enrollment Management

- **Spring 2002 Enrollment -** The headcount enrollment of 57,547 for spring 2002 increased 22.5 percent over spring 2001 (46,968) and surpassed the benchmark goal 56,798.
- **Enrollment Goals for 2002-06 -** The fall 2002 headcount enrollment goal is 65,000, a 3 percent increase over the fall 2001 headcount of 63,120. The enrollment goals for the years to follow are: 2003 - 66,900 (3 percent), 2004 - 69,900 (4 percent), 2005 - 73,100 (5 percent), and 2006 - 76,700 (5 percent).
- **Retention -** CPE has issued a new definition for community and technical colleges that states:

  The retention cohort includes all first-time, associate degree-, diploma- or certificate-seeking freshmen (undecided, full-time, part-time). First-time freshmen that enroll in the summer and enroll again in the fall, and first-time students who earned college credit before graduation from high school are also included. Students enrolled at their native institution, at any other Kentucky state-supported or independent institutions, or students who graduated by the following fall semester are considered retained.

This definition will allow KCTCS to count all credential-seeking students, particularly the majority of the technical college students, instead of the degree-seeking students only. As a result of this change in definition, KCTCS has submitted new retention goals for 2002-06 that will align the System with CPE's 2020 retention goal of 75 percent for KCTCS.

Community and Economic Development Update

- **KY WINS –** KY WINS currently has 33 active projects totaling over $5 million to provide training and assessment for more than 13,000 individuals. An additional $3 million in funds have been committed to potential projects with the Cabinet for Economic Development. On March 26, 2002, KCTCS along with Governor Paul E. Patton, and Lexington United participated in groundbreaking ceremonies for Webasto Roof Systems. Webasto's new facility will be located in the Bluegrass Business Park and will create 95 new jobs within the first year of operation. Within the first five years, Webasto hopes to expand its workforce to nearly 200. Through a partnership with the Cabinet for Economic Development, KCTCS committed $300,000 from KY WINS funding to provide assessment and training services for the employees of this new facility.
- **Workforce Alliance Initiative -** Eight new projects have been approved as part of the agreement between the Department for Adult Education and Literacy (DAEL) and KCTCS to

provide workplace essential skills. These projects serve approximately 584 Kentucky workers. KCTCS has committed $238,787 of its $500,000 Workforce Alliance allocation to date.

- **Adult Education Partnerships -** The Department for Adult Education and Literacy (DAEL) has just completed the first phase of their fiscal year 2002-04 procurement process. In addition to the nine KCTCS colleges that serve as current providers of the DAEL basic grant services, two additional KCTCS providers were approved for fiscal year 2002-04: Owensboro Community and Technical College District for Daviess County and the Maysville Community and Technical College District for Robertson County.   Additionally, there are more proposals submitted by other providers that have included KCTCS as their postsecondary partner.

- **WorkKeys/DACUM Project -** Seventy WorkKeys/DACUM (Developing A Curriculum) profiles have been conducted to date, with 31 occupations completed. These occupations along with the 11 profiled in spring 2000, will satisfy the goal of 42 occupations for the first year of the project. KCTCS colleges are in the process of assessing students in WorkKeys skill areas to measure accountability goals, and curriculum committees are using DACUM results as they meet to update and align curricula. Assistance with the profiling process was provided by employees of numerous organizations, such as Kimberly-Clark, Owensboro; King's Daughters' Medical Center, Lexington; Jennie Stuart Medical Center, Hopkinsville; Owensboro Mercy Health Systems, Owensboro; B & L Construction, Ashland; Maysville Utility Commission, Maysville; Department of Highways, Hazard; and Commonwealth Aluminum, Hawesville .

- **Interdisciplinary Early Childhood Education Director's Credential -** KCTCS has been awarded $9,000 through a Kentucky Cabinet for Families and Children grant to assist in the development of an Interdisciplinary Early Childhood Education Director's Credential. This credential will follow the recommendations of the Governor's Early Childhood Education Professional Development Task Force and will align with the recently approved KCTCS Interdisciplinary Early Childhood Education curriculum. The KCTCS Director's Credential will be based on the results of WorkKeys/DACUM profiles and will also be made available in an online format.

Program and Student Initiatives

- **Foundational Competencies -** Twenty-four foundational competency workshops have been conducted throughout KCTCS, including at least one workshop in each of the 16 districts, moving KCTCS toward establishing a common set of foundational competencies for all KCTCS graduates.

- **P-16 Council -** The 2+2 Teacher Preparation initiative has resulted in the formation of a statewide steering team which consists of 15 members: five representing KCTCS; five representing colleges of education in public universities; and the remaining five representing the Council on Postsecondary Education, Kentucky Virtual University, Education Professional Standard Board, Kentucky Department of Education, and one private college. KCTCS is conducting WorkKeys/DACUM job profiles as the basis for curriculum development.

- **Ready-to-Work Program** - A process to give KCTCS surplus computers to Ready-to-Work students has been initiated. The computers will be donated to the foundations of the respective KCTCS colleges or to the KCTCS Foundation, which will, in turn, work with the colleges' Ready-to-Work Coordinators. Additionally, the Ready-to-Work Program has

developed a new website at www.kctcs.edu/readytowork. The website provides a description of the program, highlights Ready-to-Work student success stories, displays articles about Ready-to-Work, and links to other important sites.

- **Project ACCESS** - Twenty individuals from three KCTCS college districts recently participated in the Public Broadcasting System's and the U.S. Department of Labor's on line **Project ACCESS: Campus@PBS** beta test. Project ACCESS was funded by the *Fund for the Improvement for Postsecondary Education (FIPSE).* It was designed to create a one-stop website with a range of electronic tools, learning resources, and tutorials to facilitate an adult learner or worker's education and career decision-making processes.

- **International Partnerships** - KCTCS has joined "The Vietnam Community College Network" along with Texas Tech University and Mohawk Valley Community College. Vietnam partners are Kien Giang Community College and Can Tho University. In the last decade, Vietnam's postsecondary education system has undergone vast reform efforts; however, a large number of problems remain to be resolved in order to improve the quality of training and the system's ability to respond to the demands of the Vietnamese labor market. The Network will provide guidance and assistance in the way of the American postsecondary education system.

- **Voice and Data Wiring Certification** - Northern Kentucky Technical College has been selected to receive funding from KYVU's revolving loan program to develop and offer Voice and Data Wiring Certification online. The certificate prepares students and workers to learn about cabling pathways and spaces, different types of cabling, how to work with contractors, and how to evaluate the work as well as how projects are implemented.

- **UK/KCTCS Engaging Differences Project** - The University of Kentucky and KCTCS are partnering in an Engaging Differences grant project to create a national model website with answers to disability questions for students, administrators, faculty, and staff. An Engaging Differences Workshop for disability coordinators was held on April 8, 2002, in Bardstown, Kentucky. Workshop activities included: an Engaging Differences website demonstration, review of KCTCS disability policies, update of a draft KCTCS Disabilities Handbook, and identification of materials for the KCTCS Engaging Differences website. The project completion timeline is September 2002.

- **West Virginia/Kentucky Online Partnership Agreement** – KCTCS, CPE, and the West Virginia Higher Education Policy Commission (HEPC) have drafted an innovative online partnership agreement under which KCTCS online courses will be delivered to participating West Virginia colleges beginning fall 2002. In addition, West Virginia faculty will be identified and trained to expand online course delivery capacity in the partnering systems; and new joint programs and courses will be developed. A workshop was held in Charleston, West Virginia, on April 3, 2002, with over 50 representatives from West Virginia community colleges to review the draft agreement and the procedures for the fall 2002 online pilot. Workshop presenters included representatives of KCTCS, CPE, and HEPC. An official signing of the online partnership agreement is anticipated in May 2002.

- **Phi Theta Kappa Honors** – KCTCS employees and students were recognized among the best in the nation at the Phi Theta Kappa International Convention in Nashville, on April 4-6, 2002. Phi Theta Kappa is the international honor society for two-year colleges. Phi Theta Kappa rewards students for academic excellence and focuses on leadership, service, fellowship and scholarship. KCTCS colleges won 15 awards; the most the System had won before was four. The Kentucky region won one of three Milestone Awards presented for enthusiasm and participation.   Chancellor Tony Newberry received the Shirley B. Gordon

Award for distinguished administrators. The chapters at Ashland Community College and Somerset Community College were recognized as being among the top 100 chapters in the nation. The Somerset chapter also received the Hallmark Award for Service, one of 10 such awards in the nation.

Information Technology Update

KCTCS Information Technology is presently in transition from operating its own production environment to having those services provided by Crestone International. Crestone has now procured the hardware for KCTCS applications; provided database administration services; licensed and begun maintenance for database and operational software (except PeopleSoft, Cognos, Microsoft, McAfee, and Xerox); provided backup and archival services; provided a disaster recovery plan and facility (in Pittsburgh, PA); and, in conjunction with KCTCS application development personnel, is now testing communications links, application performance, remote operations, and network printing. Crestone will soon be scheduling and running all production jobs; applying and testing patches and fixes; and providing stress testing, migration, and other tools. Crestone will be fully responsible for all these functions by May 1, 2002.

KCTCS Information Technology has retained all application development responsibilities. The following major development projects have begun: the implementation project for the Internet-based version of the KCTCS administrative systems (PeopleSoft 8.0), a campus portal, and a project to include Continuing Education (non-credit) data and processing in the KCTCS Student System. Concurrently, an access and security project that will result in a single-sign-on point of access for all KCTCS systems; access for all KCTCS self-service systems for faculty, staff, and students; and increased security throughout the system has begun. All of these projects will be concluded by mid-spring 2003.

District Leadership Update

Dr. McCall has appointed **Dr. Barbara M. Veazey** as the president of Paducah Community College and the chief executive officer of the **West Kentucky Community and Technical College District** effective May 1, 2002. Dr. Veazey has served as the academic affairs dean of PCC for the last 10 years. Additionally, she served as acting president in 1996-97. She coordinated the nursing program from 1979-92, was a professor of nursing at the college, and has also worked as a public health nurse. Dr. Veazey succeeds Dr. Leonard O'Hara who retired in 2001. Mr. Carl Barnett has served as the interim president.

The leadership search processes for the community and technical college districts of **Hazard** and **Jefferson** are progressing. Finalists for the Hazard District have completed campus and System Office interviews. Finalists for the Jefferson District should be identified by the end of April with campus and System Office interviews beginning in May. The search processes for both districts should be completed in the weeks to come.

Groundbreaking/Dedication/Grand Opening Ceremonies

- **Hazard Community and Technical College District – The Clemons Center and the Challenger Learning Center of Kentucky** – On March 11, 2002, Governor Patton and Dr. McCall joined local community representatives for a dedication and grand opening ceremony for the Clemons Center and the Challenger Learning Center on the campus of Hazard Community College. The $6.5 million project was funded by the 1998 General Assembly

and by a pledge in honor of Edward L. "Buggy" Clemons. The facility will serve as the permanent home for the Challenger Learning Center and a Children's Interactive Science Center along with staff offices, teacher resource room and gift shop.

- **Bluegrass Community and Technical College District – Danville Campus** – On March 15, 2002, Dr. McCall joined the Honorable Alex Stevens, Mayor of the City of Danville, and other local community representatives for an open house celebration at the new Danville Campus facility of the Central Kentucky Technical College. RR Donnelley, Caterpillar, Matsushita, and Hobart Corporation were among the many companies honored for their contributions to the facility. Welding, CNC machinist, industrial maintenance, and industrial electricity are the new programs that will be added to the existing offerings of nursing, medical transcription, and surgical technician at the Danville Campus.

- **ACT Centers Grand Opening – KCTCS System Office** – On April 15, 2002, KCTCS and ACT Inc. hosted a press conference to announce and celebrate the grand opening of the ACT Centers at Central Kentucky Technical College, Jefferson Community College, Bowling Green Technical College, Northern Kentucky Technical College, and the virtual center at the System Office in Lexington. The ACT Centers will provide a vast library of training programs and testing services using computers, the Internet, and other technologies aimed at developing the skills of the workforce in a convenient and cost-effective manner. The services to be provided at the centers include: workplace skills assessments, continuing education courses, skill-specific training in selected fields, distance learning with state-of-the-art technology, computer-delivered certification and licensure tests for trades and professions, and on-demand learning opportunities for individuals or groups.

Washington, D.C. – New Economy Reception for Postsecondary Education and Kentucky Delegation

On February 26, 2002, Governor Patton and the staff of the Commonwealth's Washington D.C. office hosted a reception for the presidents and board chairs of Kentucky's postsecondary education institutions and the Kentucky congressional delegation. The reception provided an opportunity to meet Mr. Paul Sweet, the candidate for the New Economy/Postsecondary Education position in the D.C. Office.   Mr. Sweet has since been appointed as the Director for Higher Education and the New Economy.

Dr. McCall also took the time to call on members of the congressional delegation, including U.S. Representative Ernie Fletcher, U.S. Representative Hal Rogers, and key members of U.S. Senator Mitch McConnell's staff. He also paid visits to Ms. Sally Stroup of the U.S. Department of Education, Office of Postsecondary Education, Ms. Carol D'Amico, U.S. Department of Education, Office of Adult Education, and Dr. George Boggs and staff, American Association of Community Colleges.

Publications Award

The capabilities brochure, the primary brochure of the Changing Lives series, won a first place "gold award" in the National Admissions Marketing Report contest. This contest attracts trade schools, two-year colleges, and universities and includes various categories for types of enrollment marketing, such as video, brochures, advertising, etc.   A yearbook is published annually compiling the winners of the contest in order to highlight best practices to serve as a resource for postsecondary education institutions when developing such publications. The KCTCS brochure will now be included in the yearbook as a best practice.

Land Gift to Northern Kentucky Community and Technical College District
Bill Butler, Corporex Cos. CEO, donated 6.4 acres of property valued at $495,000 to the Northern Kentucky Community and Technical College District. The donated land is adjacent to the recently purchased property on Mount Zion Road in Boone County where the new campus will be located.

KCTCS College Projections
Pursuit of Single Accreditation (SACS) and Consolidation

4-17-02

District	Completed	June 02	Dec. 02	June 03	Dec. 03	June 04	Dec. 04	June 05
Ashland			**Prospectus** Stage I/II – Fall	**SACS Approval** Stage III – Spring				
Big Sandy			**Prospectus** Stage I/II – Fall	**SACS Approval** Stage III – Spring				
Bluegrass				**Candidacy**				**SACS Membership**
Bowling Green				**Candidacy**				**SACS Membership**
Elizabethtown		Stage I – Spring	**Prospectus** Stage II – Fall	**SACS Approval** Stage III – Spring				
Henderson	**SACS**							
Hopkinsville	**SACS**							
Jefferson	Stage III				**Prospectus**	**SACS Approval** Stage IV *– Spring		
Kentucky River	Stage III	**SACS Approval**						
Madisonville	**SACS**							
Maysville		Stage I – Spring	Stage II – Fall	**Prospectus** Stage III- Summer	**SACS Approval**			
Northern Kentucky				**Candidacy**				**SACS Membership**
Owensboro	Stage III	**Prospectus** Stage IV*	**SACS Approval**					
Somerset	Stage I	**Prospectus** Stage II – Spring	**SACS Approval** Stage III – Fall					
Southeast	**SACS**							
West Kentucky	Stage II		**Prospectus**	**SACS Approval** Stage III – Spring				
Total Districts	**4**	**5**	**7**	**11**		**13**		**16**

* Stage IV required ONLY for colleges with approved MOAs.

Red indicates SACS process; blue indicates Board of Regents process.

25

CPE

**KENTUCKY COUNCIL ON
POSTSECONDARY EDUCATION**

GORDON K. DAVIES
President
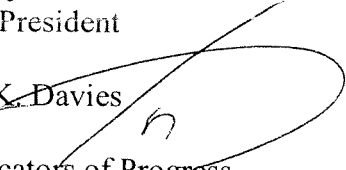
MEMORANDUM

TO: University Presidents
           KCTCS President

FROM: Gordon K. Davies

SUBJECT: Key Indicators of Progress

DATE: March 12, 2002

We're reporting on the Key Indicators of Progress at the council meeting March 25. Here is a copy of how they look at this time. As other goals are set and as new data are obtained, they will continue to develop and change.

The council's web site soon will include this progress report. On the whole, we're doing well.

plb

enclosure

Key Indicators of Progress toward
Postsecondary Reform in Kentucky

March 2002 - Progress Report

1. Are more Kentuckians ready for postsecondary education? ....Some progress

Preparation of Adults

○ 1. Percentage of adults at literacy levels one and two ....Next measurement 2002
○ 2. Percentage of adults with less than high school diploma or GED ....Next measurement 2002

Preparation of Recent High School Graduates

● 3. Average ACT scores of high school graduates ....No progress
4. Percentage of high school graduates taking the ACT ....Some progress
5. Number of college-level courses per 1,000 HS juniors and seniors ....Exceeded 2002 goal
6. Percentage of high school students completing ACT core coursework ....Some progress
○ 7. High school test scores ....Under development

Affordability (Family Ability to Pay)

○ 8. Percentage of income needed to pay for college expenses ....Next measurement 2002

2. Are more students enrolling? ....Exceeded 2002 goals

Postsecondary Enrollment

1. Number of undergraduates (system total) ....Exceeded 2002 goal
2. Number of graduates/professionals (public universities) ....Exceeded 2002 goal
3. Number of students enrolled in KYVU credit courses ....Exceeded 2002 goal
○ 4. Number of "new students" enrolled in KYVU credit courses.........................Under development

College Participation

○ 5. Percentage of the adult population enrolled in KY colleges ....Next measurement 2002
○ 6. Percentage enrolled in from target counties ....Next measurement 2002

College-Going

7. Percentage of students attending college directly out of high school ....Exceeded 2002 goal
○ 8. Percentage from target counties ....Next measurement 2002
9. College-going rates of GED completers within two years ....Exceeded 2002 goal

3. Are more students advancing through the system? ....Good progress

Persistence and Completion

1. One-year retention rates of first-time freshmen, three-year average ....Some progress
○ 2. One-year retention rates of underprepared students ....Next measurement 2002
3. One-year systemwide retention rate of first-time freshmen ....Good progress
○ 4. Number of community and technical college transfers ....Next measurement 2002
○ 5. Average number of credit hours transferred ....Next measurement 2002

Graduation

○ 6. Percentage of adults with a bachelor's degree or higher ....Next measurement 2002
○ 7. Six-year graduation rates of bachelor's degree students ....Next measurement 2002
8. Five-year graduation rates of transfer students - three-year average ....Good progress

4. Are we preparing Kentuckians for life and work? ....Under development

Undergraduate Student Experience

○ 1. National Survey of Student Engagement...Next measurement 2003

Alumni Satisfaction

○ 2. Undergraduate alumni survey results ....No goal

○ 3. Graduate alumni survey results ....Under development

Civic Engagement

○ 4. Undergraduate alumni survey ....No goal

○ 5. National Survey of Student Engagement...Next measurement 2003

Knowledge and Skills

○ 6. Teacher Preparation Programs ....Under development

○ 7. Foundational skills...Under development

5. Are Kentucky's communities and economy benefiting?....................Good progress

Employment of Graduates

○ 1. Percentage of college graduates working in Kentucky ....Under development

○ 2. Percentage of out-of-state college graduates working in Kentucky...............Under development

Employer and Community Satisfaction

○ 3. Employer and community satisfaction with KY graduates and completers......Under development

○ 4. Employer and community satisfaction with institutions' support ....Under development

Research and Development

○ 5. Total research and development expenditures per full-time faculty........Next measurement 2002

● 6. Total extramural research and development expenditures ....Good progress

7. Federal research and development expenditures ....Some progress

○ 8. Endowments in knowledge-based economy (KBE) areas.....................Next measurement 2002

○ 9. Expenditures from endowments and gifts in KBE areas ....Next measurement 2002

○10. Productivity of research space ....Under development